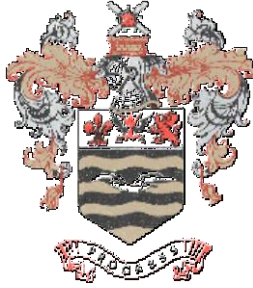


Public Document Pack



BLACKPOOL COUNCIL

Friday, 14 May 2021

To: The Members of Blackpool Council

Lady Mayor, Ladies and Gentlemen

You are hereby summoned to attend a meeting of **Blackpool Council** to be held in the Council Chamber at the Town Hall, Blackpool on Monday, 24 May 2021 commencing at 6.00 pm for the transaction of the business specified below.

A handwritten signature in black ink, appearing to read 'Noel Lewis'.

Director of Governance and Partnerships

Business

1 APPOINTMENT OF MAYOR

To appoint the Mayor for the 2021/2021 Municipal Year.

2 APPOINTMENT OF DEPUTY MAYOR

To appoint the Deputy Mayor for the 2021/2021 Municipal Year.

3 DECLARATIONS OF INTEREST

Members are asked to declare any interests in the items under consideration and in doing so state:

(1) the type of interest concerned either a

- (a) personal interest
- (b) prejudicial interest
- (c) disclosable pecuniary interest (DPI)

and

(2) the nature of the interest concerned

If any member requires advice on declarations of interests, they are advised to contact the Head of Democratic Governance in advance of the meeting.

4 ANNOUNCEMENTS

5 RESOLUTION OF CONDOLENCE AND MINUTE'S SILENCE

This Council and the people of Blackpool were deeply saddened to learn since its last meeting of the sad deaths of former Councillor Barry Cresswell and the former Democratic Services Manager, Mr Richard Ainsley

The Lady Mayor will also pay tribute to Jordan Banks on behalf of the Council and the residents of Blackpool.

Group Leaders/ representatives will be asked to pay tribute.

The Lady Mayor will then move the following resolution of condolence.

“The Council sends its deepest sympathy to the families and friends of former Councillor Barry Cresswell, Mr Richard Ainsley and Jordan Banks for their loss. With regard to former Councillor Barry Cresswell and Mr Richard Ainsley the Council places on record its recognition of their dedication of service to the Borough.”

Following the passing of this resolution, Council will then hold a minute’s silence, as a mark of respect.

6 MINUTES OF THE LAST MEETING HELD ON 8 MARCH 2021 (Pages 1 - 8)

To agree the minutes of the last meeting held on 8 March 2021 as a true and correct record.

7 SCRUTINY LEAD MEMBER (Pages 9 - 14)

To consider the re-appointment of a Lead Member for Scrutiny.

8 APPOINTMENT OF COMMITTEES (Pages 15 - 24)

The Council will be asked to consider the appointment of its committees, in accordance with the Council's Constitution and the Local Government Act 1972.

9 PROGRAMME OF MEETINGS 2021/2022 (Pages 25 - 34)

The Council will be asked to consider a programme of meetings for 2021/2022 and to note provisional meeting dates from May to December 2022.

10 SCHEME OF DELEGATION/CHANGES TO THE CONSTITUTION (Pages 35 - 36)

The purpose of the report to agree the scheme of delegation.

11 BLACKPOOL MEDAL

(Pages 37 - 40)

The Council to consider awarding the Blackpool Medal posthumously to former Councillors Peter Callow and Lily Henderson MBE.

Venue information:

First floor meeting room (lift available), accessible toilets (ground floor), no-smoking building.

Other information:

For queries regarding this agenda please contact Yvonne Burnett, Democratic Governance Senior Adviser, Tel: (01253) 477034, e-mail yvonne.burnett@blackpool.gov.uk

Copies of agendas and minutes of Council and committee meetings are available on the Council's website at www.blackpool.gov.uk.

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Present:

Councillor Cross (in the Chair)

Councillors

Baker	Collett	Kirkland	Smith
Benson	Cox	Matthews	Stansfield
Brookes	Critchley	Mitchell	Taylor
Burdess	Farrell	O'Hara	Walsh
Cain	Galley	Owen	L Williams
Mrs Callow JP	Hobson	Robertson BEM	T Williams
Campbell	Hugo	Roberts	Wilshaw
Clapham	Hunter	D Scott	Wing
D Coleman	Hutton	Mrs Scott	
G Coleman	Jackson	R Scott	

In Attendance:

Neil Jack, Chief Executive

Diane Booth, Director of Children's Services

Mark Towers, Director of Governance and Partnerships / Monitoring Officer

Lorraine Hurst, Head of Democratic Governance

Yvonne Burnett, Democratic Governance Senior Adviser

1 DECLARATIONS OF INTEREST

In relation to item 4 'Capital Strategy 2021/22 to 2023/24', the following declarations were made:

- Councillors Campbell, Hobson and Roberston declared personal interests as Council-appointed non-executive directors of Blackpool Housing Company Ltd
- Councillors Brookes, Cross and Galley declared personal interests as Council-appointed non-executive directors of Blackpool Entertainment Company Ltd
- Councillors Campbell, Farrell and Roberts declared personal interests as Council-appointed non-executive directors of Blackpool Airport Operations Ltd
- Councillors Burdess, Galley and Matthews declared personal interests as Council-appointed non-executive directors of Blackpool Transport Services Ltd
- Councillor Benson declared a personal interest as her husband was employed at Blackpool Transport Services Ltd.

Councillors Hutton, Kirkland and Stansfield declared prejudicial interests in Recommendation 1 of agenda item 8 'Council Tax 2021/22' as Council-appointed non-executive directors of Enveco (Blackpool Waste Services Limited).

Councillors Blackburn, Hugo and T Williams also declared personal interests in agenda item 8 'Council Tax 2021/22' as Council-appointed representatives of Lancashire Combined Fire Authority.

MINUTES OF COUNCIL MEETING - MONDAY, 8 MARCH 2021

2 MINUTES OF THE LAST MEETING HELD ON 10 FEBRUARY 2021

Resolved: That the minutes of the Council meeting held on 10 February 2021 be signed by the Mayor as a correct record.

3 DIRECTOR OF CHILDREN'S SERVICES

Council paid tribute to Mrs Diane Booth, Director of Children's Services who was due to retire at end March 2021 and thanked her for her service to the Council. Mrs Booth responded to the tribute and thanked councillors for their comments.

4 CAPITAL STRATEGY 2021/2022 TO 2023/2024

Members considered the recommendations from the Executive meeting of 8 February 2021 on the proposed capital strategy which incorporated the Property Investment Strategy for 2021/22. Members noted that the proposed Capital Strategy aligned with the priorities set out in the Council Plan and set out how capital expenditure and investment decisions were taken in line with service objectives and took account of stewardship, value for money, prudence, sustainability and affordability.

Motion: Councillor L Williams proposed (and Councillor Taylor seconded):

'To approve the Capital Strategy 2021/2022 to 2023/2024 incorporating the Property Investment Strategy 2021/2022'.

Motion carried: The motion was submitted to the Council and carried.

5 CAPITAL PROGRAMME 2021/22 TO 2023/24

The Council considered the recommendations of the Executive from 8 February 2021 in relation to the Capital Programme for 2021/2022 to 2023/2024. In doing so, members noted that the programme ran concurrently with the General Fund Revenue Budget and projected forward indicative spending for three years at an estimated value of £135.8 million.

Motion: Councillor L Williams proposed (and Councillor Taylor seconded):

1. To approve the Capital Programme for 2021/2022 as set out at Appendices A and B to the Executive report.
2. To adopt the Single Capital Pot approach as outlined in Section 4 of the Capital Programme report as circulated with the agenda for that meeting with a top slice of 12.5% to allow for investment in key priority areas and overspends that are not otherwise fundable.
3. To approve the Capital Prudential Indicators as identified in Appendix C to the Executive report.
4. To agree that Executive approval will continue to be required for all Prudential borrowing schemes (reference paragraph 3.1 of the Executive report)'.
Page 2

MINUTES OF COUNCIL MEETING - MONDAY, 8 MARCH 2021

Motion carried: The motion was submitted to the Council and carried.

6 MINIMUM REVENUE PROVISION POLICY REVIEW

Members considered the recommendations from the Executive on proposals to vary the Minimum Revenue Provision Policy as a result of the review undertaken by Link Asset Services. It was reported that the assessment was in line with current guidance on capital debt liability.

Motion: Councillor L Williams proposed (and Councillor Taylor seconded):

1. To approve the revised Minimum Revenue Provision Policy 2020/21 set out within Appendix 5b to the Executive report.
2. That in approving the revised Minimum Revenue Provision Policy, Council endorses the following amendments which had been included in the document:
 - i. The Council has accepted the principle that any capital receipts which it determines in future should be set aside in order to reduce the outstanding amount of capital debt liability may, if desired, be taken to represent a debt liability reduction that has been made in lieu of a corresponding amount of prudent provision that would otherwise have been made in a particular financial year. Any such setting aside of capital receipts will not, however, apply to those capital receipts which represent the repayment of loan principal amounts in respect of loans made in earlier financial years which have been treated as capital expenditure, but not subjected to an Minimum Revenue Provision charge.
 - ii. The policy changes reflected above will in future be represented as a new local Option for the ongoing determination of an amount of Minimum Revenue Provision which is considered each year to be prudent.
 - iii. In respect of new capital debt liability incurred after 1st April 2008, the Authority's Policy continues to adopt the principles outlined in Option 3 (asset life method) that are exemplified in the Minimum Revenue Provision Guidance, whereby the liability will be charged over a period that is reasonably commensurate with that over which the new capital expenditure is estimated to provide a benefit to the Authority.
 - iv. Any credit arrangements or expenditure treated as capital expenditure under Direction or Regulation will either have Minimum Revenue Provision determined under Option 3, or otherwise related to the estimated life of the underlying asset. For example, a loan granted to a third party towards "capital expenditure" will, where Minimum Revenue Provision is considered to be necessary, be related to the life of the asset towards which the financial assistance is being provided.
 - v. Whether any charges are appropriate for this type of activity after taking account of the different powers available to it.

MINUTES OF COUNCIL MEETING - MONDAY, 8 MARCH 2021

- vi. Minimum Revenue Provision will not be charged (voluntarily) on any Part II (Housing Revenue Account related) housing debt.
- vii. Minimum Revenue Provision will not be charged on loans made to wholly owned subsidiaries or other third parties where such loans are treated as capital expenditure in cases where there are satisfactory and supportable repayment obligations attached to those loans. Unlike other types of capital receipt, the capital receipts that will arise from these repayments will be set aside generally or specifically to reduce the outstanding amount of capital debt liability in respect of these loans. The anticipated receipts will be kept under review on an annual basis in order to ensure that the deferment of Minimum Revenue Provision remains prudent.
- viii. Following the identification of savings in respect of financial years 2004/05 – 2018/19, totalling £23.808m, (in respect of an increase of £34.743m to Adjustment A, and earlier year revenue contributions to capital of £13.054m, (adjusted for alternate Minimum Revenue Provision liability)), the Council will determine for any subsequent financial year the extent to which they propose to reduce the amount of Minimum Revenue Provision liability that would have arisen, but for these savings. Additionally, the Council will continue to apply the higher amount of Adjustment A indicated above to have been identified’.

Motion carried: The motion was submitted to the Council and carried.

7 TREASURY MANAGEMENT STRATEGY 2021/2022

The Council considered the recommendations of the Executive in relation to the proposed Treasury Management Strategy 2021/2022, which set out how the Council would manage its investments and cashflows over the forthcoming financial year and which incorporated an Investment Strategy.

Motion: Councillor L Williams proposed (and Councillor Taylor seconded):

- ‘1. To approve the Treasury Management Strategy 2021/2022 including both the Borrowing and Investment Strategies set out in Annex C and Annex D to the Executive report.
2. To adopt the Treasury Management Policy Statement, the three key principles and four clauses taken from CIPFA’s Treasury Management in Public Services Code of Practice and Cross Sectoral Guidance Notes (2017 Edition) and set out in Annex B to the Executive report.
3. To approve the revised Prudential Indicators and limits for 2020/2021 and the new Prudential Indicators and limits for 2021/ 2022 – 2023/ 2024 set out in Annex E to the Executive report.
4. To approve the Minimum Revenue Provision Policy Statement for 2021/2022, which will ensure a prudent Minimum Revenue Provision charge in the annual statement of accounts. The policy is set out within Annex D to the report to the Executive’.

MINUTES OF COUNCIL MEETING - MONDAY, 8 MARCH 2021

Motion carried: The motion was submitted to the Council and carried.

8 COUNCIL TAX 2021/ 2022

The Council considered the recommendations from the Executive at its meetings on 8 February and 25 February 2021 in relation to the draft General Fund Revenue Budget and setting of Council Tax for 2021/2022.

Members firstly considered the budget proposals in relation to Blackpool Waste Services Limited trading as Enveco.

Motion 1: Councillor L Williams proposed (and Councillor Taylor seconded):

‘To agree the savings of £350,000 through service improvements and efficiencies by the integration of Environmental and Cleansing services into Blackpool Waste Services Limited trading as Enveco.’ (ref: Appendix 2 of the report to the Executive on 8 February 2021)’.

Recorded vote: The Council noted that under the Local Authorities (Standing Order) (England) (Amendment) Regulations 2014, there was a requirement for a recorded vote on setting the Council tax and budget. The voting was as follows:

For the motion: Councillors Benson, Brookes, Burdess, Cain, Campbell, Clapham, D Coleman, G Coleman, Collett, Cox, Critchley, Cross, Farrell, Hobson, Hugo, Hunter, Jackson, Matthews, Mitchell, O’Hara, Owen, Roberts, Robertson, D Scott, Mrs Scott, R Scott, Smith, Taylor, Walsh, L Williams, T Williams, Wilshaw, Wing - **Total 33.**

Against the motion: Councillors Baker, Mrs Callow, Galley – **Total 3.**

Abstentions: None.

Motion 1 carried: The motion was therefore carried.

Note: Having declared prejudicial interests, Councillors Hutton, Kirkland and Stansfield left the meeting during consideration of the above part of the item.

Motion 2: Councillor L Williams proposed (and Councillor Taylor seconded):

‘The Council to agree the proposed the remaining recommendations 2b to 2j as outlined in Appendix 8(c), bringing together the recommendations from the Executive meetings on 8 February 2021 and 25 February 2021 into a summary document, set out in accordance with the requirements of the Localism Act 2011:

1. To agree a remaining level of budget savings of £19.95m (£20.3m minus the £350,000 already approved in a) (ref. paragraphs 7.1 and 7.2 and Appendix 2 of the report to the Executive on 8 February 2021).

MINUTES OF COUNCIL MEETING - MONDAY, 8 MARCH 2021

2. To agree the level of net expenditure for the draft General Fund Revenue Budget 2021/22 of £149,062,000 (ref. paragraph 6.2 of the report to the Executive on 8 February 2021).
3. That the Chief Executive be authorised to take any necessary steps to ensure all staffing savings are achieved (ref. paragraph 8.1 of the report to the Executive on 8 February 2021).
4. That the target level of working balances remains at £6m (ref. paragraph 10.4 of the report to the Executive on 8 February 2021).
5. To adopt the formal Council Tax Resolutions set out at Appendix 8 (c) (Annex 1), in so doing agree a Council Tax Requirement of £62,618,000 and a Council Tax Base of 36,853.
6. To note the calculation of Aggregate Amounts as directed by Section 31A of the Local Government Finance Act 1992 as set out at Appendix 8 (c) (Annex 1 and 2).
7. To approve a level of Council Tax for the financial year 2021/22 of £1,699.13 at valuation Band D equivalent (a 4.99% increase including the 3% Adult Social Care Precept but excluding the precepts for the Police and Crime Commissioner for Lancashire and the Lancashire Combined Fire Authority).
8. To note that the Police and Crime Commissioner for Lancashire's precept for the financial year 2021/22 is £226.45 (a £15.00 increase, equivalent to 7.09%) for a Band D Tax equivalent and the Lancashire Combined Fire Authority precept for the financial year 2021/22 is £72.27 for a Band D Tax equivalent (a 1.99% increase).
9. To confirm that the aggregate levels of Council Tax for Valuation Bands A to H will be as below:

VALUATION BAND	A	B	C	D	E	F	G	H
	6/9	7/9	8/9	9/9	11/9	13/9	15/9	18/9
	£	£	£	£	£	£	£	£
BLACKPOOL	1,006.55	1,174.31	1,342.07	1,509.83	1,845.35	2,180.87	2,516.38	3,019.66
ADULT SOCIAL CARE PRECEPT	126.20	147.23	168.27	189.30	231.37	273.43	315.50	378.60
BLACKPOOL TOTAL CTAX	1,132.75	1,321.54	1,510.34	1,699.13	2,076.72	2,454.30	2,831.88	3,398.26
POLICE	150.97	176.13	201.29	226.45	276.77	327.09	377.42	452.90
FIRE	48.18	56.21	64.24	72.27	88.33	104.39	120.45	144.54
COUNCIL TAX 2021/22	1,331.90	1,553.88	1,775.87	1,997.85	2,441.82	2,885.78	3,329.75	3,995.70

Recorded vote: The Council noted that under the Local Authorities (Standing Order) (England) (Amendment) Regulations 2014, there was a requirement for a recorded vote on setting the Council tax and budget. The voting was as follows:

MINUTES OF COUNCIL MEETING - MONDAY, 8 MARCH 2021

For the motion: Councillors Benson, Brookes, Burdess, Cain, Campbell, D Coleman, Collett, Critchley, Cross, Farrell, Hobson, Hugo, Hunter, Hutton, Jackson, Kirkland, Matthews, Mitchell, O'Hara, Owen, Smith, Taylor, L Williams - **Total 23.**

Against the motion: Councillors Baker, Mrs Callow, Clapham, G Coleman, Cox, Galley Roberts, Robertson, D Scott, Mrs Scott, R Scott, Stansfield, Walsh, T Williams, Wilshaw, Wing – **Total 16.**

Abstentions: None.

Motion 2 carried: The motion was therefore carried.

9 PAY POLICY STATEMENT REVIEW

Members considered the report on proposals to reconsider the Council's decision regarding the Pay Policy statement, as the Government had withdrawn Restriction of Public Sector Exit Payments Regulations 2020 and the supplementary HM Treasury Directions which had formed part of the original statement.

Motion: Councillor L Williams proposed (and Councillor Taylor seconded):

1. To set aside the decision of the Council on 10 February 2021 relating to the Pay Policy Statement and approve the updated Pay Policy Statement, attached at Appendix 9(a).
2. To delegate to the Chief Executive the authority to reflect changes in legislation or decisions made from time to time by or on behalf of the authority and republish the Pay Policy Statement for 2021/2022'.

Motion carried: The motion was submitted to the Council and carried.

Mayor

(The meeting ended at 7.46 pm)

Any queries regarding these minutes, please contact:
Lorraine Hurst, Head of Democratic Governance
Tel: 01253 477127
E-mail: lorraine.hurst@blackpool.gov.uk

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Report to:	COUNCIL
Relevant Officer:	Mark Towers, Director of Governance and Partnerships
Relevant Cabinet Member:	Councillor L Williams, Leader of the Council
Date of Meeting:	24 May 2021

SCRUTINY LEAD MEMBER

1.0 Purpose of the report:

1.1 To consider the re-appointment of a Lead Member for Scrutiny.

2.0 Recommendation(s):

2.1 To agree the updated role profile for the chair of the Scrutiny Leadership Board as set out at Appendix 7(a) (to include reference to Audit Committee attendance) and to re-appoint Councillor Maxine Callow as chair of the Scrutiny Leadership Board, as she is the current incumbent, has significant experience of undertaking scrutiny and has also served on the Executive.

2.2 To update the Overview and Scrutiny Procedure Rules to allow the Chair of the Scrutiny Leadership Board to attend and speak, but not vote at any Scrutiny Committee or Panel meeting and the Audit Committee, in accordance with the role.

3.0 Reasons for recommendation(s):

3.1 To ensure effective scrutiny at Blackpool Council.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council's approved budget? Yes

3.3 Other alternative options to be considered:

There are no other options to consider which would be in accordance with the North West Employers review and previous Council decisions arising from that review.

4.0 Council Priority:

4.1 The Scrutiny Committees and the Scrutiny Leadership Board chaired by Lead Scrutiny Member will focus on the proposed priorities of the Council and performance management in those areas.

5.0 Background Information: Overview and Scrutiny

5.1 At the Annual Council meeting in 2019, the Council following a recommendation from the review of scrutiny by North West Employers (NEW) appointed Cllr Mrs M Callow as the Scrutiny Lead Member who would also chair the Scrutiny Leadership Board. She was also re-appointed to this position at the Special Meeting of Council in May 2020.

5.2 The current practice is that the Chair for the scrutiny committees be a majority party councillor and the Vice Chair of the committees be a principal Opposition councillor. The Chair of the Scrutiny Leadership Board was identified in the NWE review as a key role and a role profile had been drawn up. It is recommended to update this to include reference to attendance at Audit Committee, the updated version is attached at Appendix 7(a). It is considered to re-appoint Councillor Mrs Maxine Callow as Chair of this Board, as she has significant experience of undertaking scrutiny and has also served on the Executive. The Chair will continue to report to Council twice a year on progress made and value added by the scrutiny function.

Does the information submitted include any exempt information?

No

List of Appendices:

Appendix 7(a) - Updated Scrutiny Leadership Board Chair Role Profile

6.0 Legal considerations:

6.1 The Local Government Act 2000 set out the statutory responsibilities in terms of the Council's scrutiny arrangements. This includes the requirement for co-opted members on scrutiny committees dealing with educational matters.

7.0 Human Resources considerations:

7.1 There are no human resources considerations.

8.0 Equalities considerations:

8.1 There are no equalities considerations.

9.0 Financial considerations:

9.1 There are no financial implications

10.0 Risk management considerations:

10.1 There are no risk management considerations.

11.0 Ethical considerations:

11.1 There are no ethical considerations.

12.0 Internal/ External Consultation undertaken:

12.1 Consultation has taken place with the Group Leaders.

13.0 Background papers:

13.1 There are no additional background papers to this report.

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Role Description: Chair of Scrutiny Leadership Board

Your roles and responsibilities as the Scrutiny Lead Member

- To be the visible lead of the scrutiny function at the Council, driving forward improvement and raising the profile of the function both internally and externally.
- To Chair the Scrutiny Leadership Board and ensure all scrutiny committees are working together to achieve value added and can demonstrate their impact.
- To be the key point of liaison between the Executive, Corporate Leadership Team and Scrutiny and lead in developing and improving those relationships.
- To support the Chairs and Vice Chairs of the Scrutiny Committees in carrying out their duties.
- To be active in undertaking research and improving your knowledge of Council and other relevant services; and in seeking out and identifying areas that scrutiny can have an impact on or can help improve.
- To work with the Scrutiny Manager (Statutory Scrutiny Officer) and Scrutiny Officers to achieve a positive, proactive and reactive scrutiny workplan.
- To prepare and present a report on the work of scrutiny to the full Council meeting periodically and answers questions from other councillors

Values, Skills and Attributes

A full person specification can be found on the following page.

Time Commitment

The position of Scrutiny Lead Member is a prominent role. You will be required to prepare for and attend meetings of the Scrutiny Leadership Board, attend and observe Scrutiny Committee meetings and the Audit Committee where necessary, meet regularly with key stakeholders including the Leader of the Council, Executive Members, Directors and the Scrutiny Manager.

You will also need to continually develop and increase your knowledge of the Council and the role of scrutiny through reading, research and by attending training and development events.

The time commitment is estimated to be four days per month.

Person Specification for Scrutiny Lead Member

	Essential/ desirable
Background and experience	
<ul style="list-style-type: none"> • A record of achievement at senior leadership level 	E
<ul style="list-style-type: none"> • Experience of holding senior leaders to account and, in turn, accustomed to a high level of accountability 	E
<ul style="list-style-type: none"> • Experience of leading or managing significant change 	D
Skills and personal attributes	
<ul style="list-style-type: none"> • Highly developed interpersonal and communication skills including being able to discuss sensitive issues tactfully 	E
<ul style="list-style-type: none"> • Confidence in presenting and ability to question and challenge appropriately 	E
<ul style="list-style-type: none"> • Ability to analyse reports and data and review issues objectively 	E
<ul style="list-style-type: none"> • Ability to take responsibility for decisions and ensuring that decisions are well informed 	E
<ul style="list-style-type: none"> • A good listener and disciplined speaker, able to weigh up arguments and summarise for others 	E
<ul style="list-style-type: none"> • Commitment to taking a proactive role including undertaking extensive reading and research, regularly attending meetings and attending training events/seminars 	E
<ul style="list-style-type: none"> • Ability to act with integrity, adhere to governance policies and understand the importance of avoiding conflicts of interest 	E
<ul style="list-style-type: none"> • Personal integrity and commitment to confidentiality in appropriate circumstances 	E

Report to:	COUNCIL
Relevant Officer:	Mark Towers, Director of Governance and Partnerships
Relevant Cabinet Member:	Councillor L Williams, Leader of the Council
Date of Meeting:	24 May 2021

APPOINTMENT OF COMMITTEES

1.0 Purpose of the report:

1.1 The Council will be asked to consider the appointment of its committees, in accordance with the Council's Constitution and the Local Government Act 1972.

2.0 Recommendation(s):

2.1 To appoint the following Council committees, with powers and duties as set out in the Council's Constitution.

- Adult Social Care and Health Scrutiny Committee
- Tourism, Economy and Communities Scrutiny Committee (subject to 2.2 below)
- Children and Young People's Scrutiny Committee
- Audit Committee
- Appeals Committee
- Planning Committee
- Standards Committee
- Chief Officers Employment Committee

2.2 To appoint a Scrutiny Leadership Board, with the powers set out in the Council's constitution with the addition of responsibility for:

- scrutiny work to be undertaken in relation to council companies following liaison with the proposed Shareholder Committee of the Executive.
- monitoring and commenting on the Council's, medium term financial strategy, financial outturn reports and any other overarching financial strategies deemed appropriate (transfer of functions from Tourism, Economy and Communities Scrutiny Committee)

The Board to continue to have an adjusted political balance membership of three Labour, four Conservative (to be made up of the Chairs, Vice Chairs of the three Scrutiny Committees and the Chair of the Audit Committee) and also to add the non-aligned Independent Member as Chair of the Committee in line with the recommendation of agenda item 7.

- 2.3 To agree the political balance attached at Appendix 8(a) and appointments to the above committees at Appendix 8(b), the latter will be circulated separately.
- 2.4 To reappoint the Licensing Committee with the powers and duties as set out in the Constitution (membership of thirteen and a composition of seven Labour, five Conservative and one Blackpool Independent).
- 2.5 Subject to (2.4) above, to request the Licensing Committee to re-appoint the Public Protection Sub-Committee, with the powers and duties, as set out in the Constitution including the appointment of the Chair and Vice-Chair.
- 2.6 To agree that any membership changes to committees or sub-committees during the course of the Municipal Year be reported to the Director of Governance and Partnerships by the relevant Group Leader for implementation.
- 2.7 Subject to the approval of the above recommendations, to agree to the memberships of the committees of the Council and their Chairs and Vice Chairs as set out in Appendix 8(b) (to be circulated separately) and that delegated authority is given to the committees themselves to determine changes to Chairs and Vice Chairs, in line with the principles set out in this report should the need arise for change during the municipal year.
- 2.8 To confirm the membership of the Health and Wellbeing Board and the appointment of the Chair and Vice-Chair of the Board as set out in Appendix 8(b) (to be circulated separately).
- 2.9 To agree that Shareholder's Advisory Board be disbanded and that the Executive be requested to set up a Shareholder Committee comprising of the Deputy Leader of the Council, the Leader of the Council as substantive members and the Deputy Leader of the Principal Opposition Group as a co-opted member.
- 2.10 Subject to the approval of the above recommendations, to agree that the Director of Governance and Partnerships be authorised to amend the Constitution accordingly.
- 3.0 Reasons for recommendation(s):**
- 3.1 To enable Council business to be transacted by various committees and for the size of the committees to reflect the current political balance of the political groups on the Council. This will also meet statutory requirements.

As the main financial strategies for the Council are organisation wide, it is considered more appropriate for their monitoring to be undertaken by the Scrutiny Leadership Board.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council's approved budget? Yes

3.3 Other alternative options to be considered:

There are no other options other than a different or varied set of committees; however, the current committees have been appointed by Council in recent years and help transact the business of Council efficiently.

4.0 Council Priority:

4.1 The appointment of Council committees will help the Council achieve all its priorities.

5.0 Background Information

5.1 **Proposed committees** – the committees are set out below:

- Scrutiny Leadership Board
- Adult Social Care and Health Scrutiny Committee
- Tourism, Economy and Communities Scrutiny Committee
- Children and Young People's Scrutiny Committee
- Audit Committee
- Appeals Committee
- Planning Committee
- Standards Committee
- Chief Officers Employment Committee

5.2 Taking into account the results of two by-elections on 6 May and in year changes to group make up, the political makeup of the Council is currently 22 Labour, 16 Conservative, one group of two independent members - the Blackpool Independents (comprising of Councillors Gary and Debbie Coleman) and two non-aligned independent members – Councillor Cain and Councillor Mrs Callow. The Annual Meeting is the annual occasion to review the political balance calculations in order to meet the requirements of the Local Government and Housing Act 1989 and the associated regulations and this report seeks to do that.

5.3 Although not subject to political balance rules, it is recommended that the same methodology be applied to the Licensing Committee and for a committee of thirteen then there would be seven Labour councillors, five Conservative councillors and one Blackpool Independent group councillor.

- 5.4 The Licensing Committee would also need to appoint one permanent sub-committee - Public Protection - which is subject to the political balance rules and therefore has to be included in the aggregated proportionality calculations.
- 5.5 A full schedule of political balance calculations for all the proposed committees and the permanent sub-committee is attached at Appendix 8(a). These have been allocated by 'political group'. A 'political group' is one, which has been constituted in accordance with Regulation 8 of the Local Government (Committees and Political Groups) Regulations 1990 and consists of at least two members. The two non-aligned independents as they are not part of a political group are not automatically entitled to a seat on a committee.
- 5.6 **Size of committees** – the Public Protection Sub Committee and the Planning Committee have been reduced down to their previous size of seven members, this is because these two committees are predominantly subject to public representations and a smaller committee in such circumstances is recommended and follows previous practice. The CIPFA Guide for Audit Committees: Practical Guidance for Local Authorities and Police (2018 Edition) does not state a recommended size for an Audit Committee, but indicates that the average is between six and eight members and a committee of that size can focus on its business more effectively. During this last 12 months, two co-opted independent persons have also been appointed to the committee, it is therefore recommended to reduce the size of this committee to seven elected members plus the two independent co-opted persons.
- 5.7 **Shareholder Advisory Board** – following feedback from the North West Employers Scrutiny review and the recent HQN independent review of Blackpool Coastal Housing Limited, it is noted that there is sometimes confusion about the role of the Shareholders Advisory Board, whether it is an Executive function or a scrutiny function by stakeholders reporting to it. It is therefore proposed that a committee of the Executive be appointed to act as the Shareholder Executive function and this committee comprise of the Deputy Leader of the Council, Councillor I Taylor, the Leader of the Council, Councillor L Williams and the Deputy Leader of the Principal Opposition Group, Councillor D Clapham be a co-opted member of this committee. This would also mean that any decisions of that committee would be Executive decisions and there be no need for a further meeting of the Executive for any further approvals. In line with the recommendations of the North West Employers review it is recommended that the Scrutiny Leadership Board takes responsibility for any scrutiny work to be undertaken in relation to council companies, liaising with the proposed Shareholder Committee of the Executive. The formation of this will be subject to separate Executive approval.
- 5.8 **Appointment of Chairs** – these can be undertaken by either the Council or the committees themselves. Appendix 8(b) (to be circulated separately) lists the notified names of committee members and proposed chair and vice-chair positions. The

appointment of the Chair and Vice Chair for the Public Protection Sub-Committee is a matter for the Licensing Committee to deal with. It is also recommended that the committees be given delegated authority to determine any changes to the Chair or Vice Chair positions where changes are necessary during the course of the Municipal Year, in line with the principles set out in this report.

5.9 It is recommended that as has been previous practice, the following principles be applied:

- the Chair of the Audit Committee is from the principal opposition group and the Vice Chair from the majority group
- the Chair positions in all three Scrutiny Committees be filled by majority group councillors and the Vice Chair positions be filled by principal opposition councillors
- the Vice Chair of the Licensing Committee be filled by a principal opposition councillor
- all other proposals for Chairs and Vice Chairs are filled by councillors from the majority group.

List of Appendices:

Appendix 8(a) - Political balance calculations

Appendix 8(b) - Proposed membership of the Council's committees and the Health and Wellbeing Board (To be circulated separately)

6.0 Legal considerations:

6.1 The Local Government and Housing Act 1989 requires the Council to review periodically the political composition of the Authority and how this is applied to appointments to Council bodies. The rules for securing political balance on committees and sub-committees appointed by local authorities are contained in sections 15 and 16 of the Act and the Local Government (Committees and Political Groups) Regulations, 1990. See:

<http://www.legislation.gov.uk/ukxi/1990/1553/regulation/17/made>

7.0 Equalities considerations:

7.1 There are no equalities considerations.

8.0 Financial considerations:

8.1 Special responsibility allowances for the proposed Chairs and Vice Chairs are met from the Members Allowances' budget.

9.0 Risk management considerations:

9.1 Failure to appoint certain committees will hinder the Council in maintaining its statutory duties i.e. consideration of planning applications, hearing of appeals etc.

10.0 Sustainability, climate change and environmental considerations:

10.1 None.

11.0 Internal/ External Consultation undertaken:

11.1 The Group Leaders put forward nominations for their representatives to serve on the recommended committees.

12.0 Background papers:

12.1 There are no additional background papers to this report.

Provisional Political Balance Allocations 2021/2022

STAGE 1 - Percentage representation on the Council:

Party	Membership	Percentage %
Labour	22	52.38
Conservative	16	38.10
Blackpool Independents	2	4.76
	<u>40 *</u>	<u>95.24</u>

* Two councillors are not part of a political group and therefore are not included in these political balance calculations

STAGE 2 - Total number of seats on committees to be allocated:

Committee Name	Membership
Scrutiny Leadership Board	7 (plus Independent Chair giving overall membership of 8)
Tourism, Economy and Communities Scrutiny Committee	9
Children and Young People's Scrutiny Committee	9
Adult Social Care and Health Scrutiny Committee	9
Audit Committee	7
Planning Committee	7
Appeals Committee	5
Public Protection Sub-Committee	7
Chief Officers Employment Committee	9
Standards Committee	5
	<u>74</u>

STAGE 3 - Total allocation of seats to each party:

(This stage is to ensure as far as possible that the number of seats allocated to a group in total, is in the same proportion as the number of members of the group on the Council as a whole)

Party	Number of seats	Seats (rounded)
Labour	38.76	39
Conservative	28.19	28
Blackpool Independents	3.52	4
		<u>71</u>

STAGE 4 - Working calculations for individual committees

(This stage is to ensure that as far as possible, the number of seats allocated to a group on each committee, is in the same proportion as the number of members of the group on the Council as a whole)

Note 1: Stage 3 overrides Stage 4

Note 2: The majority political group must have the most seats on every committee

Committee	Party	Seats on each committee	Seat entitlement	Allocation for each committee	Adjusted seat allocation	New total of seats on each committee
Scrutiny Leadership Board	Labour	7	3.67	4	3	7
	Conservative		2.67	3	4	
	Blackpool Independents		0.33	0	0	
Tourism, Economy and Communities Scrutiny Committee	Labour	9	4.71	5	5	9
	Conservative		3.43	3	3	
	Blackpool Independents		0.43	0	1	
Children and Young People's Scrutiny Committee	Labour	9	4.71	5	5	9
	Conservative		3.43	3	3	
	Blackpool Independents		0.43	0	1	
Adult Social Care and Health Scrutiny Committee	Labour	9	4.71	5	5	9
	Conservative		3.43	3	3	
	Blackpool Independents		0.43	0	1	
Audit	Labour	7	3.67	4	4	7
	Conservative		2.67	3	3	
	Blackpool Independents		0.33	0	0	
Planning	Labour	7	3.67	4	4	7
	Conservative		2.67	3	3	
	Blackpool Independents		0.33	0	0	
Appeals	Labour	5	2.62	3	3	5
	Conservative		1.90	2	2	
	Blackpool Independents		0.24	0	0	
Public Protection Sub-Committee	Labour	7	3.67	4	4	7
	Conservative		2.67	3	3	
	Blackpool Independents		0.33	0	0	
Chief Officers Employment	Labour	9	4.71	5	4	7
	Conservative		3.43	3	2	
	Blackpool Independents		0.43	0	1	
Standards	Labour	5	2.62	3	3	5
	Conservative		1.90	2	2	
	Blackpool Independents		0.24	0	0	
Total Seats				70		72

1 less Labour
1 less Cons
1 additional Blackpool Independents

	Stage 4	Stage 4 (revised)	Stage 3
Labour	42	40	39
Conservative	28	28	28
Blackpool Independents	0	4	4
	70	72	71

Note 3

Stage 3 overrides Stage 4, but political balance rules require that the administration must have a majority on every committee, therefore one additional seat is allocated to Labour to enable this to be in place. (Council also agreed at Annual Meeting in May 2019, to have a Scrutiny Leadership Board which was not politically balanced and Labour do not have a majority on this committee). The seat allocation has been adjusted accordingly. This also takes into account the necessity to allocate seats to the independent groups

If the Council wishes to allocate seats **other than** reflects the revised stage 4 allocation per group, this would require a resolution of Council, which no member votes against.

Note 4

The Licensing Committee does not fall under these statutory rules and has therefore not been included in the political balance calculations. However, it is recommended that the composition of the Licensing Committee be also reflective of the political balance of the Council which equates to a committee of 13: 7 Labour, 5 Conservative, 1 Blackpool Independent

Note 5

The Public Protection Sub-Committee **does not** derive its responsibility from the Licensing Act 2003 and **is** therefore part of the aggregate political balance calculations.

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Report to:	COUNCIL
Relevant Officer:	Mark Towers, Director of Governance and Partnerships
Relevant Cabinet Member:	Councillor L Williams, Leader of the Council
Date of Meeting:	24 May 2021

PROGRAMME OF MEETINGS 2021/2022

1.0 Purpose of the report:

- 1.1 The Council will be asked to consider a programme of meetings for 2021/2022 and to note provisional meeting dates from May to December 2022.

2.0 Recommendation(s):

- 2.1 To approve the calendar of meetings for 2021/2022 as attached at Appendix 9(a).
- 2.2 To agree that meetings commence at 6pm as usual (set out at the end of the calendar of meetings at Appendix 9(a))
- 2.3 To agree that a Council meeting be scheduled for 14 July, but this be reviewed by the Group Leaders and be subject to the successful stage 4 release of restrictions of the Prime Minister's Road Map proposed for 21 June 2021.
- 2.4 To approve a dispensation in relation to any non-attendance of councillors at formal meetings up until 30 September 2021 on the basis that there will be fewer formal meetings to attend as a result of the current social distancing restrictions and subsequent measures to restrict attendance to allow 'in person' meetings. Any future six month period to commence from 1 October 2021.
- 2.5 To agree that the meetings of the Scrutiny Leadership Board, the Children and Young People's Scrutiny Committee, the Tourism, Economy and Communities Scrutiny Committee and the Adult Social Care and Health Scrutiny Committee being held in June and July 2021 will be informal meetings held virtually and should there be any formal decisions required these will be taken by the Chief Executive under delegated emergency powers on recommendation from the committee.

3.0 Reasons for recommendation(s):

- 3.1 To have in place scheduled meeting dates to enable the Council's committees to transact their business during the municipal year. With regard to the non-attendance at meetings in a six-month period, a decision is required at this Council meeting, as retrospective approval cannot be given when the six-month period has expired.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council's approved budget? Yes

3.3 Other alternative options to be considered:

To not schedule meeting dates, although this will not allow Council and its committees to plan their business and meeting dates for the municipal year ahead. To not grant a dispensation from the 6 month rule for members. However, due to the restricted opportunities to attend meetings and other implications of the pandemic, there is a possibility that members could not fulfil this obligation and their non-attendance would inadvertently create a causal vacancy.

4.0 Council priority:

4.1 The programming of formal Council, committee and Executive meetings will help the Council achieve all its priorities.

5.0 Background information

5.1 A proposed programme of meetings is set out at Appendix 9(a) with the start times for all committees are listed at the end of the Appendix. The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 allowed meetings to be held virtually during the pandemic. These regulations came into force on 4 April 2020 and applied to meetings held before 7 May 2021. The Government has though decided not to extend that legislation. All meetings requiring formal decisions must now be held 'in person' with relevant social distancing requirements in place.

5.2 Arrangements are being made in this regard in particular with regulatory committee meetings. However, following consultation with the Lead Scrutiny Member meetings of the Scrutiny Leadership Board, the Children and Young People's Scrutiny Committee, the Tourism, Economy and Communities Scrutiny Committee and the Adult Social Care and Health Scrutiny Committee being held in June and July 2021 it is recommended be informal meetings held virtually (and broadcast) and should there be any formal decisions required these will be taken by the Chief Executive under delegated emergency powers on recommendation from the committee.

5.3 The law states that where a Council member fails throughout a period of six consecutive months from the date of their last attendance at a Council related meeting then subject to certain provisions, he/ she ceases to be a member, unless the failure was due to some reason approved before the expiry of that period. Due to

the reduced number of meetings which have already been in place and the likely reduced number going forward then a dispensation is recommended to be considered at this Council meeting, as retrospective approval cannot be given when the six-month period has expired.

5.4 A Council meeting is being proposed for 14 July, but it is recommended that whether this meeting takes place be for consideration by the Group Leaders and be subject to the stage 4 release of restrictions of the Prime Minister's Road Map proposed for 21 June 2021.

5.5 It is for the Leader of the Council to schedule Executive meetings, but proposed dates have been listed in the programme for completeness.

Does the information submitted include any exempt information?

No

List of Appendices:

Appendix 9(a) - Calendar of Meetings 2021/2022

6.0 Legal considerations:

6.1 The Council's Constitution provides for the Annual meeting to formulate a schedule of Council and Committee meetings for the forthcoming municipal year.

7.0 Equalities considerations:

7.1 There are no equalities considerations.

8.0 Financial considerations:

8.1 There are no additional financial considerations.

9.0 Risk management considerations:

9.1 Failure to put in place a schedule of meetings will put at risk the ability for the Council to transact its business efficiently.

10.0 Sustainability, climate change and environmental considerations:

10.1 None.

11.0 Internal/external consultation undertaken:

11.1 The Group Leaders have been consulted on the proposed schedule of meetings and the Scrutiny Lead Member.

12.0 Background papers:

12.1 There are no additional background papers to this report.

Calendar of meetings – May 2021 to May 2022

2021					
	Monday	Tuesday	Wednesday	Thursday	Friday
	24 Annual Council	25 Licensing Public Protection Sub	26	27	28
May/ June	31 Spring bank holiday	1	2	3	4
June	7 Appeals	8 Planning	9	10	11
	14 Executive	15	16 Health and Wellbeing Board (informal) Tourism, Economy and Communities Scrutiny (informal)	17 Audit	18
	21 Standards	22 Public Protection Sub	23	24 Children and Young People's Scrutiny (informal)	25
June/ Jul	28	29	30	1 Adult Social Care and Health Scrutiny (informal)	2
Jul	5	6 Planning	7	8	9
	12 Executive	13 Scrutiny Leadership Board (informal)	14 Council (subject to consultation with the Group Leaders)	15	16
	19 Appeals	20 Public Protection Sub	21	22	23
	26	27	28	29	30
Aug	2	3 Planning	4	5	6
	9	10	11	12	13
	16	17	18	19	20
	23	24	25	26	27
Aug/ Sept	30 Summer bank holiday	31	1	2	3
Sept	6	7 Planning	8 Public Protection Sub	9	10
	13 Executive	14	15	16 Scrutiny Leadership Board	17
	20 Appeals	21 Licensing	22	23	24
Sept/ Oct	27	28	29 Council	30 Audit	1
Oct	4	5 Public Protection Sub	6 Health and Wellbeing Board Tourism, Economy and Communities Scrutiny	7 Children and Young People's Scrutiny	8
Oct	11 Executive	12 Planning	13	14 Adult Social Care and Health Scrutiny	15

2021					
	Monday	Tuesday	Wednesday	Thursday	Friday
	18	19	20	21	22
	25	26	27	28	29
Nov	1 Appeals	2 Public Protection Sub	3	4	5
	8 Executive	9	10 Scrutiny Leadership Board (informal)	11 Audit	12
	15 Standards	16 Planning	17	18	19
	22	23	24 Council	25	26
Nov/ Dec	29	30	1 Health and Wellbeing Board	2 Adult Social Care and Health Scrutiny	3
Dec	6 Executive	7 Public Protection Sub	8 Tourism, Economy and Communities Scrutiny	9 Children and Young People's Scrutiny	10
	13 Appeals	14 Planning	15	16 Audit	17
	20	21	22	23	24
	27 Bank holiday	28 Bank holiday	29	30	31

2022					
	Monday	Tuesday	Wednesday	Thursday	Friday
Jan	3 Bank holiday	4	5	6	7
	10	11	12	13	14
	17	18 Licensing Public Protection Sub	19	20	21
	24 Executive	25 Planning	26	27 Children and Young People's Scrutiny	28
Jan/Feb	31 Appeals	1	2 Tourism, Economy and Communities Scrutiny	3 Adult Social Care and Health Scrutiny	4
Feb	7 Executive (Budget)	8	9 Council	10	11
	14	15	16	17	18
	21	22 Public Protection	23	24 Executive (Budget)	25
Feb/ March	28	1	2 Scrutiny Leadership Board	3 Audit	4
March	7	8 Budget Council	9	10	11
	14 Appeals	15	16 Health and Wellbeing Board	17	18
	21 Executive	22 Planning	23	24 Children and Young People's Scrutiny	25
March/ April	28	29 Public Protection Sub	30 Tourism, Economy and Communities Scrutiny	31 Adult Social Care and Health Scrutiny	1
April	4	5	6	7	8
	11	12	13	14	15 Good Friday
	18 Easter Monday	19	20	21	22
	25 Executive	26 Public Protection Sub	27 Scrutiny Leadership Board (informal)	28 Audit	29
May	2 Bank holiday	3	4	5	6
	9 Appeals	10 Planning	11	12	13
	16 Executive	17	18 Annual Council	19	20

Timing of meetings

The following are day meetings due to the nature and length of their business:

- Appeals: start time 10.00am
- Annual Council: start time 2.00pm
- Health and Wellbeing Board: start time 3.00pm

These meetings listed below start at 6.00pm:

- Council
- Budget Council
- Executive
- Adult Social Care and Health Scrutiny
- Children and Young People's Scrutiny
- Tourism, Economy and Communities Scrutiny
- Audit
- Licensing
- Scrutiny Leadership Board
- Planning
- Standards

The Chief Officers Employment Committee would meet as and when required. It is recommended that the Public Protection Sub-Committee determines the appropriate start time based upon membership.

Provisional calendar of meetings – May to December 2022

This may be subject to change, as the calendar will be considered at the Annual Council meeting in 2022

	Monday	Tuesday	Wednesday	Thursday	Friday
May	23	24 Licensing Public Protection Sub	25	26	27
May/June	30	31	1	2 Spring bank holiday	3 Platinum Jubilee bank holiday
June	6	7	8	9	10
	13 Appeals Executive	14 Planning	15	16 Audit	17
	20	21 Public Protection Sub	22 Health and Wellbeing Board Tourism, Economy and Communities Scrutiny	23 Adult Social Care and Health Scrutiny	24
June/ July	27	28	29 Council	30 Children and Young People's Scrutiny	1
July	4 Standards	5	6	7	8
	11 Executive	12	13 Scrutiny Leadership Board	14	15
	18 Appeals	19 Public Protection Sub	20	21	22
	25	26 Planning	27	28 Audit	29
Aug	1	2	3	4	5
	8	9	10	11	12
	15	16	17	18	19
	22	23	24	25	26
Aug/ Sep	29 Summer bank holiday	30	31	1	2
Sep	5	6 Planning	7 Public Protection Sub	8 Audit	9
	12 Executive	13	14	15 Children and Young People's Scrutiny	16
	19 Appeals	20	21 Tourism, Economy and Communities Scrutiny	22 Adult Social Care and Health Scrutiny	23
	26	27	28 Council	29	30
Oct	3	4 Public Protection Sub	5 Health and Wellbeing Board	6	7
	10 Executive	11 Planning	12 Scrutiny Leadership Board	13	14
	17	18	19	20 Audit	21
	24	25	26	27	28
Oct/ Nov	31	1 Public Protection Sub	2	3	4

Appendix 9(a)

	Monday	Tuesday	Wednesday	Thursday	Friday
Nov	7 Appeals Executive	8	9	10	11
	14	15 Planning	16	17 Children and Young People's Scrutiny	18
	21 Standards	22	23 Tourism, Economy and Communities Scrutiny	24 Adult Social Care and Health Scrutiny	25
Nov/ Dec	28	29	30 Council	1	2
Dec	5 Executive	6 Licensing Public Protection Sub	7 Scrutiny Leadership Board (informal)	8	9
	12 Appeals	13 Planning	14 Health and Wellbeing Board	15 Audit	16
	19	20	21	22	23
	26 Bank holiday	27 Bank holiday	28	30	31

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Report to:	COUNCIL
Relevant Officer:	Mark Towers, Director of Governance and Partnerships
Relevant Cabinet Member:	Councillor L Williams, Leader of the Council
Date of Meeting:	24 May 2021

SCHEME OF DELEGATION/CHANGES TO THE CONSTITUTION

1.0 Purpose of the report:

1.1 The purpose of the report to agree the scheme of delegation.

2.0 Recommendation(s):

2.1 To agree that no changes are made to the scheme of delegation for which the Council has responsibility.

3.0 Reasons for recommendation(s):

3.1 To undertake this annual review in accordance with the Council's Constitution.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council's approved budget? Yes

3.3 Other alternative options to be considered:

To make changes to the scheme of delegation relating to the Council functions, although this is not recommended.

4.0 Council priority:

4.1 The review of the Scheme of delegation will help the Council achieve all its priorities.

5.0 Background Information

5.1 Under the provisions of the Local Government Act 2000, the Executive ceased to be a committee of the Council within the meaning of the Local Government Act 1972 and the functions assigned to the Executive are for the Leader of the Council to delegate. The Council's non-executive functions and scheme of delegation are for the Council itself to delegate. There are no proposed changes to the scheme of delegation.

Does the information submitted include any exempt information?

No

List of Appendices:

None.

6.0 Legal considerations:

6.1 The Council's Constitution (Procedure Rule 2.2 of Part 4 of the Constitution) requires the Annual meeting to consider changes (if any) to the scheme of delegation or such part of it as the constitution determines it is for the Council to agree. The current scheme of delegation is set out in Part 3 of the Constitution (Responsibility for Functions).

7.0 Equalities considerations:

7.1 There are no equalities considerations.

8.0 Financial considerations:

8.1 There are no financial considerations.

9.0 Risk management considerations:

9.1 There are no risk management considerations.

10.0 Sustainability, climate change and environmental considerations:

10.1 None.

11.0 Internal/ External Consultation undertaken:

11.1 No further consultation has taken place with this item.

12.0 Background papers:

12.1 There are no additional background papers to this report.

Report to:	COUNCIL
Relevant Officer:	Mark Towers, Director of Governance and Partnerships
Relevant Cabinet Member:	Councillor L Williams, Leader of the Council
Date of Meeting:	24 May 2021

BLACKPOOL MEDAL

1.0 Purpose of the report:

1.1 The Council to consider awarding the Blackpool Medal posthumously to former Councillors Peter Callow and Lily Henderson MBE.

2.0 Recommendation(s):

2.1 To agree to amend the criteria for the award of a Blackpool Medal to be as set out in paragraph 5.4.

2.2 To agree that former Councillors Peter Callow and Lily Henderson MBE be posthumously awarded the Blackpool Medal in recognition of their eminent service to the Borough.

2.3 To request the Director of Governance and Partnerships to organise a Special Meeting of Council, at some stage following the recess when hopefully the ability to have a physically present Council meeting is achievable, for the award of these medals.

3.0 Reasons for recommendation(s):

3.1 A formal decision of council is required to confirm the views expressed by councillors from all parties at the meeting of Council on 10th February 2021.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council's approved budget? Yes

3.3 Other alternative options to be considered:

No other options are put forward.

4.0 Council priority:

4.1 The recommendations reflect all priorities of council.

5.0 Background Information

5.1 The Council at its meeting on 10 February 2021 noted the sad news of the deaths of Councillor Peter Callow and Councillor Lily Henderson MBE and paid tribute to their service to the Council. The Leader of the Council supported by the other Group Leaders and other councillors who spoke, supported the proposal to award the Blackpool Medal to former Councillors Peter Callow and Lily Henderson MBE at a future Council meeting. This is a report seeking a formal decision of council.

5.2 The Blackpool Medal came about on 24 September 2008, when the then Leader of the Council, Councillor Peter Callow announced that following consultation with the other Group Leaders, it was intended to present Shelly Woods, as the first recipient of the 'Blackpool Medal', in recognition of her successes at the 2008 Paralympics, her individual achievements in recent years and the ambassadorial role she undertook for Blackpool, as a 'Sporting Champion'.

5.3 On 16 June 2010, Blackpool Football Club was awarded the Blackpool Medal in recognition of securing promotion to the English Premier League and on 18 January 2012, Major James Houldsworth received the award in recognition for his service to the Armed Forces and the veterans' community in Blackpool and on the fylde coast.

5.4 It is recommended that the criteria below be updated as indicated and applied for recipients of the Blackpool medal (words underlined are added, words struck through to be deleted).

To be given to person(s) living or deceased:

1. Who were born, live or have lived, work or have worked in, or who have or have had strong links with Blackpool; and
2. Who have made a key and recognised contribution to the Borough as a whole, or to its communities beyond which is expected of citizens, or has achieved regional or national significance and in so doing promoted Blackpool.
- ~~3. In accepting the award the recipient must be willing to continue such work, able to accept the award and attend an event and be willing to continue to act as an ambassador for Blackpool.~~

Does the information submitted include any exempt information?

No

List of Appendices:

None.

6.0 Legal considerations:

6.1 There are no legal considerations within this item.

7.0 Equalities considerations:

7.1 There are no equalities considerations.

8.0 Financial considerations:

8.1 The costs associated with this item have been met from within budget.

9.0 Risk management considerations:

9.1 There are no risk management considerations.

10.0 Sustainability, climate change and environmental considerations:

10.1 None.

11.0 Internal/ External Consultation undertaken:

11.1 Consultation has taken place with the Group Leaders of the Council.

12.0 Background papers:

12.1 There are no additional background papers to this report.

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